ENGL-1302
Composition II
Spring 2021

Instructor: Mackinzee Escamilla

Email: mescamilla@southplainscollege.edu

Virtual Appointment Scheduler: **https://calendly.com/mescamilla-spc/student-meeting**

Office Hours:

Monday	Tuesday	Wednesday	Thursday	Friday
1:30 – 3:30 p.m.	1:30 – 3:30 p.m.	1:30 – 3:30 p.m.	1:30 – 3:30 p.m.	Virtually, by appointment

*If you need to meet with me outside of the times that I've listed, please email me and we'll set something up. I will do my best to accommodate your schedule!

Course Description

This course is a continuation of English 1301, which includes an introduction to literature and collateral readings. It also teaches students how to write a college-level research paper.

Scope/Purpose

English 1302 continues the purpose of English 1301: to help students to think well by helping them to write well. Unlike English 1301, English 1302 has a two-fold purpose: it encourages critical thinking by introducing the students to imaginative literature, to the modes of artistic thought, and to critical responses appropriate to these modes of thought.

Instructional Objectives

By the end of the course, students should have written a multiple source paper and at least two analytical papers in MLA style which demonstrate the ability:

- To practice and refine the skills of expository and argumentative writing already developed in English 1301;
- To understand the major elements of literature as these are highlighted by the instructor;
- To apply critical thinking to the study of literature and to write essays which demonstrate that critical thinking, such as summary, paraphrase, synthesis, and single-source assignments;
- To use a library for research purposes; to research and write an accurately documented paper.

Requirements

1. Students will read numerous short stories and poems, will participate in class discussions of the readings, and will be tested over their understanding of the readings through quizzes, examinations, and/or written assignments.
2. Students will complete one or more written assignments which may include, but not be limited to, one multi-source research paper, two or more shorter papers (summary, synthesis, critique, explication), or a series of research questions or projects.
3. Individual instructors may also require major examinations over the readings or any part of the course content.
4. Individual instructors may occasionally use film, stage productions, or other art forms to support the text, in which case students may also be tested over their understanding of content or of differences between the written text and the alternate presentation of that text.
5.

Textbook Requirements

You do not need to purchase anything for this course; you paid for Mindtap access with your tuition.

Software Requirements

You are required to have access to the following technologies:

- Blackboard
- Microsoft Word (papers *must* be submitted in this format)
- Mindtap account (instructions will be provided)

The following technologies are optional, but useful:

- Zoom

Communication

I will answer email within 24 hours, with the exception of weekends. While I encourage you to send an email any time you need anything, regardless of the time of day, please take my response times into account. I will respond to your message as soon as I can on the next business day.

I expect the same attention to email correspondence from you. I do not ask that you return my emails on evenings or weekends, but please be attentive to any message I send at your earliest convenience. Of course, if your schedule is such that responding during times outside of business hours works best for you, please do.

Your South Plains College email is the official communication for this course.

Attendance and Participation Policy

Regular, consistent attendance is required for this course.   Any class session or activity missed, regardless of cause, reduces the opportunity for learning and may adversely affect a student's achievement. We will meet during every scheduled class meeting (twice a week). You can attend either on campus or via Zoom. Participation will be required no matter how you choose to attend.

There are several things to remember about attendance for this course:

- I do not drop students for non-attendance. It is your responsibility to initiate the drop process if you decide not to complete the course. Students who stop participating but don't complete the coursework will receive an F at the end of the semester.

- Late work is not accepted for any reason.

- You cannot submit the Commonplace Book Page assignment late if you're absent.

- When you're absent, be sure to get the notes and information about what you missed from a classmate. I can't reteach the material you missed one-on-one. However, if you need handouts or assignment instructions, etc., be sure to see me during office hours.

Be advised – I do not accept late work for any reason. If you are absent, you are still required to complete the assigned work by the indicated due date and are still required to demonstrate the concepts you missed in your writing.

You cannot make up tests. You cannot make up small group workshops. You cannot make up in-class quizzes and assignments. I do not provide lectures or PowerPoint slides in Blackboard. I will not tell you what you missed when you return to class or through email. It will be your responsibility to get the information you missed from a classmate.

Please notify me when you are going to be out of town for a school sponsored event. I will let you work ahead so that you don't miss any deadlines. However, please know that no exceptions will be made to the late assignment policy.

Grading Policy

Final grades will be assigned based on the following percentages:

Research Paper Final Draft	15%
Annotative Bibliography	10%
Research Paper Outline	10%
Research Paper Peer Review	5%
Research Paper Initial Draft	5%
Blackboard Assignments	10%
Mindtap Assignments and Quizzes	10%
Commonplace Book Pages	15%
Literary Analysis Paper	15%
APA Formatting and Citation Exam	5%

It is up to you, the student, to monitor your average and course progress. If at any time you feel that you need to discuss your course progress with me, it is your responsibility to make contact.   You can find your current average via the 'Gradebook' link in Blackboard.

Reading Assignments and Commonplace Book Pages

A large part of this course is discussion of the literature you've been assigned. To that end, you must read the stories you've been assigned before you come to class. To make sure you've done this and can contribute to the discussion, you'll complete a commonplace book page prior to class and bring it with you. You'll submit it at the beginning of class and use it to guide your discussion and answer questions about the literature. You cannot turn them in late, and if you're absent on the day it's due, you can't turn it in at all.

We will have general discussions during our class meeting, and every student will be required to participate. You are expected to be able to discuss, intelligently, the reading that was assigned for that day, and relate that reading to the concepts we've discussed in class.

Mindtap Exercises

Several Mindtap exercises must be completed over the course of the semester. Due dates are available on the course calendar. In addition to covering the content presented in the assigned reading and video lectures, these exercises will help you review your grammar and help you think about the writing process. I will not accept late submissions for any reason.

Blackboard Exercises

You will also complete several Blackboard exercises over the course of the semester. Due dates are available on the course calendar. These exercises will include watching video lectures, taking accompanying quizzes, annotating documents, and discussions. I will not accept late submissions for any reason.

Research Project

You will be required to complete a multi-part research project over the course of the semester. Details for these assignments can be found in Blackboard. Late work will not be accepted for any reason.

Due Dates

Due dates are posted on the course calendar, and are firm. I do not grant extensions or allow late work for any reason. Work submitted after the due date will not be evaluated and will receive a grade of 0.

You assume the responsibility for your technology. I suggest three things:

1. Have a backup plan in place from day one, just in case your technology fails.
2. After submitting an assignment, return to the assignment submission before the due date and make sure it's been submitted properly. If it's not submitted properly by the due date, you will not receive credit for it, regardless of whether or not you thought the paper had submitted.
3. Don't wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will still not able to submit the assignment late.

You are responsible for making sure your work has been submitted properly.

Assignment Submission

I cannot accept any assignment via email, for any reason. It is your responsibility to make sure the assignment submitted properly *before* the due date. No documents will be accepted after the submission deadline has passed, for any reason.

Additionally, all files must be submitted as .docx documents (Microsoft Word). **I cannot accept .gdoc, .pages, .odt, .rtf, or .txt files. If you submit anything other than a .docx file, you will be given a 0 for that assignment and will not be allowed to make it up.**

Papers will be submitted in Blackboard. They must be named according to the instructions in order for them to be graded. I will not make allowances for the late policy because of misplaced files or files with non-standard file names.

Please understand: File management is a skill that, as an online student, you should be very comfortable with. I cannot accept late work from students who didn't understand how to upload files. When you submit a file in Blackboard, you should receive a receipt at your SPC email address. Look for this email after you submit each assignment to ensure the file is in the proper place. This is extremely important.

Be aware – any assignment that doesn't meet the minimum length requirement by ½ will be given a zero, and you will not be allowed to make it up. Assignments that meet the length requirement by ½ but still don't meet the length requirement will receive significant grade deductions.

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2. After submitting an assignment, return to the assignment submission before the due date and make sure it's been submitted properly. If it's not submitted properly by the due date, you will not receive credit for it, regardless of whether or not you thought the paper had submitted.
3. Don't wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will still not able to submit the assignment late.

You are responsible for making sure your work has been submitted properly.

Style Guide

We will use the APA style guide for formatting and documentation in this course. Specific rules regarding this particular style guide can be found in *The Little Seagull Handbook* that you purchased for this course. All documents you submit should be formatting using APA standards, and all citations you write, whether in-text or on a References page, should follow APA guidelines for citation.

In-Class Computer and Cell Phone Use

At the beginning of every class, you will use your phone to submit your commonplace book assignment and scan in for attendance.

Other than that, you will not need to use your phone in class at all, whether we are working as a class or you're working on your own. Unless it is an emergency, your phone should be put away. If you use your phone in class, points will be deducted from your commonplace book assignment for that day.

Academic Integrity

It is the aim of the faculty at South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences and possible suspension.   Please refer to the SPC General Catalog regarding consequences for cheating and plagiarism.

Do not, under any circumstances, turn in another student's work as your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Both situations are representative of academic dishonesty and will be treated as such.

I have zero tolerance for cheaters. If I suspect you of cheating, I will drop you without discussion. Please trust me when I say I have ways of determining whether or not you've cheated that you can't get around, as smart as you are. ;-)

Disclaimer

Because we will use Blackboard to conduct a portion of this class, please note that the materials you may be accessing in chat rooms, bulletin boards or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information or opinions expressed in these forums.

Diversity Statement

In this course, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should be and can be.

Special Services

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, call or visit the Special Services Office in the Student Services Building, 806-894-9611, extension 2529.

Basic Needs

Students who face challenges securing their food and believe this may affect their performance in the course are urged to contact the SPC Food Pantry (806-716-2236, PE Complex) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable her to provide any resources that she may possess.

Student Code of Conduct

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning**. Student conduct which disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.**

COVID

It is the policy of South Plains College for the Fall 2020 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. Such behaviors specifically include the requirement that all students properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.
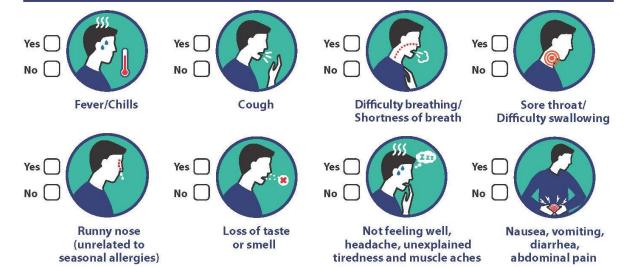
If you are sick, **do not come to class.** The following assessment can help you decide.

If we end up leaving campus and finishing the semester completely online, we will still meet via Zoom during every scheduled class meeting. Attendance will be required.

COVID-19 Self-Assessment

Please complete the following questions **daily** for 14 days before arriving on campus.

Do you have any of the following new or worsening symptoms?

Yes ☐
No ☐
Fever/Chills

Yes ☐
No ☐
Cough

Yes ☐
No ☐
Difficulty breathing/ Shortness of breath

Yes ☐
No ☐
Sore throat/ Difficulty swallowing

Yes ☐
No ☐
Runny nose (unrelated to seasonal allergies)

Yes ☐
No ☐
Loss of taste or smell

Yes ☐
No ☐
Not feeling well, headache, unexplained tiredness and muscle aches

Yes ☐
No ☐
Nausea, vomiting, diarrhea, abdominal pain

Yes ☐
No ☐

In the last 14 days, have you had close physical contact with a person who:
· was sick with a respiratory illness (had a new or worsening cough, fever or difficulty breathing)?
· has returned from COVID-19 "hot spot" in the last 14 days?
· was a confirmed case of COVID-19?

If you answered **YES** to any of these questions, **you must see a physician and be cleared prior to leaving home for campus.** Medical clearance **MUST BE** forwarded to athletic training staff (athletictraining@southplainscollege.edu) **PRIOR** to leaving home.

DO NOT report to campus if you are currently ill with COVID-19, in the process of being tested for COVID-19 or have had COVID-19 and recovered without having medical documentation indicating you may resume normal athletic activities.

Wear a mask covering your mouth and nose when outside the home.

Wash your hand or use a hand sanitizer regularly.